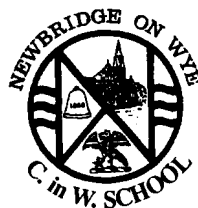


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Powys County Council
Headteacher: Mrs H Nixon

Dear Parents/Carers,

As the Summer holidays draw to an end and we all prepare for the new term to start we would like to take this opportunity to update you on arrangements and procedures for the new school year. These arrangements have been put in place to ensure the safety of all staff and pupils and we would like to thank you in advance for supporting us with these matters.

Key Dates

Monday 31st August – Bank Holiday

Tuesday 1st September – Non-Pupil Day

Wednesday 2nd September – Non-Pupil Day

Thursday 3rd September – School Open to all children (No preschool sessions)

Monday 7th September – Breakfast and After School Provision to resume

Staffing Arrangements

Dosbarth Ceiriosen: Reception and Year 1 Miss Pugh, Miss Emma Jones, Mrs Amanda Jones

Dosbarth Helygen: Year 2 and 3 Miss Williams and Mrs Towns

Dosbarth Derwen: Year 4 and 5 Mrs Butters and Mrs Suzanne Jones

Dosbarth Bedwen: Year 6 Mrs Nixon, Mrs Thomas, Mrs Sian Rees

Breakfast and After School Club

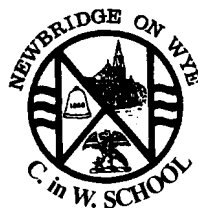
There will be no Breakfast or After School Club on Thursday 3rd or Friday 4th September. This provision will resume on Monday 7th of September and places will need to be pre booked with the school office. We ask that parents use the service as emergency provision in order to support us to safely run both services. We will monitor the running of both facilities in order to ensure the safety of all service users. More information regarding these services will be shared with parents next week.

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School Timings and Drop off and Collection procedures

Breakfast Club starts – 8:30AM
Drop off for non-breakfast club pupils – 8:45-9:15AM
Registration – 9.15AM

With no breakfast club provision running on the first two days back please ensure that children are not dropped off at school before 8.45AM. On arriving at school on these days please use the Drop Off points below. Social Distancing markers will be in place, please adhere to these and aim to drop off as promptly as possible to avoid queuing.

Dosbarth Ceiriosen and Dosbarth Helygen – Front Yard Gate
Dosbarth Derwen and Dosbarth Bedwen – Rear Yard Gate

End of school day for Dosbarth Ceiriosen and Dosbarth Helygen – 3:20PM
End of school day for Dosbarth Derwen and Dosbarth Bedwen – 3:30PM
After School Club provision – 3:30-5PM

At pick up time both the front and rear yard gates will be open for parents to wait to collect. Please ensure you wait within the marked area and leave as soon as your child is released to you to avoid congestion. We also ask that you please ensure you abide by social distancing guidance whilst dropping off and collecting your child from school.

Information regarding drop off and collection arrangements for Breakfast Club and collection from After School Club will be shared with parents next week.

School Office

The School Office will remain open for any parents needing to purchase uniform, etc. We ask that you follow signage and sanitise your hands on arrival and departure and only visit the office if absolutely necessary. We ask that you contact the school via phone or email where possible. Should you need to speak with a class teacher this will be via a prearranged telephone call. Please email or ring the school office should you need to make a telephone appointment.

You will be able to contact the school office from 8.45AM on Tuesday 1st September.

Equipment and personal belongings

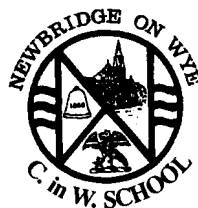
It is essential that we take all steps to ensure children and staff are as safe as possible in school. In order to minimise the number of items being transported between home and school we ask that these are kept

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to a minimum. As a school we will provide all equipment that the children will need and ask that no pencil cases are bought in.

Children will need ONE bag which should contain the following only;

- A bottle of drinking water
- Reading book (further guidance will be shared next week)
- A coat
- Lunchbox
- Hat/gloves/sun cream (as required)

Please ensure all items are clearly labelled. Pupils in Dosbarth Ceiriosen and Dosbarth Helygen are asked to use their book bag as opposed to a rucksack and to carry their lunchbox separately.

School Uniform, PE Kits and Forest School

School uniform will be required as per usual. Please contact the school office via email should you need to order any items. Please ensure all items are clearly labelled.

We also ask that you do not bring PE Kits or Waterproofs into school, instead children will be asked to wear their kit on their allocated PE/Forest School Days.

Dosbarth Ceiriosen: Forest School – Tuesdays, PE – Thursdays

Dosbarth Helygen: Forest School – Thursdays, PE – Fridays

Dosbarth Derwen: PE – Tuesdays, Forest School – Wednesdays

Dosbarth Bedwen: PE – Mondays, Forest School – Fridays

PE Kit – We aim to use the outdoors as much as possible. Jogging bottoms, a t-shirt, jumper/hoody and a pair of trainers.

Forest School – We go out to the woods, rain or shine! Warm clothing, plenty of layers, a thick pair of socks, pair of wellington boots and a waterproof coat. We are able to provide waterproof trousers but if you have a pair, please wear/bring them in your bag. Gloves, scarves and hats will be required as we move into Autumn/Winter also.

Social Distancing and risk minimisation

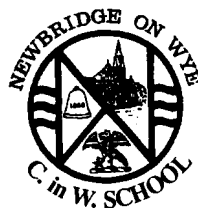
Social Distancing will be maintained in line with Powys County Council and Welsh Assembly guidance. Children will not sit facing one another. All children will stay within their class bubbles. At break and lunchtimes these bubbles will be maintained with both the front and rear yards being split into two areas. Social distancing will be promoted at these times. Hand hygiene will remain a high priority and children will be required to wash their hands at regular intervals across the day. If your child suffers with eczema or dry skin please ensure they have hand cream available to them in their bag.

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School Transport

School transport WILL run and further guidance and information will be sent to families that access this service.

School Dinners

School dinners will operate as normal with meals being served to children in their classrooms to ensure bubbles do not mix. Those children having a packed lunch will need to ensure they have any cutlery they need within their lunchbox/bag.

Hygiene

It is essential that children are clean upon entering school and we ask that you make every effort to ensure this each day as personal hygiene remains the medical advisors strongest recommendation to deter Covid.

COVID symptoms

If your child or any member of your household presents ANY COVID symptoms it is essential that you keep them at home and let us know by telephoning the school office.

The main symptoms of coronavirus are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If your child shows any symptoms in school they will be isolated with a member of staff who will be wearing PPE equipment. They will be in our isolation room which will be located in one of the intervention rooms off the Cwch area. We will phone the emergency contact numbers provided and ask that the child is collected immediately. There will be a deep clean of the areas the child has been in. Should you need to review or amend the emergency contact details we hold for your child email or phone the school office.

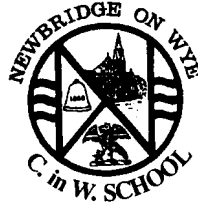
It is essential that symptomatic children are tested and that parents notify the school of the results as soon as possible. If there is a confirmed case of COVID there will be an immediate closure and quarantine period. At this point Distance Learning will resume using either Seesaw or Google Classroom. Both of these platforms will continue to be used from the start of the school year to ensure

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all children can access the platforms and are familiar with its features. We will use these platforms to share homework tasks.

Administration of medicines and inhalers

Where a child can administer their own inhaler, they will be asked to do so. If they need support, a staff member will assist, whilst wearing PPE. We will still need parents to complete the relevant paperwork for any medicines and inhalers, these will be emailed to parents on request to be completed electronically and emailed back to the school office. As per our Administration of medicines policy, we will only administer prescribed medicines that are required more than 3 times daily.

Many thanks in advance for your support in these matters. I hope you all enjoy the last few days of the Summer and look forward to welcoming children back into school from next Thursday.

Mrs Helen Nixon

Headteacher

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